St. Joseph Catholic School

Parish Subsidy Request Form – 2026-2027 School Year

Request for Parish Subsidy: Submission Instructions

St. Joseph Parishioners: Return this completed form to the St. Joseph Church Office.

All Other Catholic Parishioners: Submit this form to your home parish for your Pastor's signature. Your parish will forward the completed form to St. Joseph Church.

📅 **Submission Deadline: Tuesday, March 31, 2026** 📅

Forms not received by this date will automatically be assessed the Non-Participating Tuition Rate.

Student	Grade	Student	Grade
1.		4.	
2.		5.	
3.		6.	

Parent/Guardian Signature: _____ Date: _____

Parish Participation Confirmation (*Check all that apply*)

- ☐ I am a registered member of _____ Parish for at least 12 months.
- ☐ I agree to Faithful Mass attendance with my child(ren) at my registered parish for the **2026–2027** academic year.
- ☐ I agree to *active parish support* through a combination of Time & Talent (*minimum 20 parish service hours*) and *Treasure* through regular parish contributions via envelope system (*Parish Sacrificial Giving*) or online *Offertory* giving through PushPay. Donations to special funds do not qualify.

Eligibility Selection (*Check one*)

- ☐ I meet all the requirements and am requesting *Catholic/Participating (Subsidized) Tuition Rate*.
- ☐ Attached is a written appeal for review by the Subsidy Review Committee.
- ☐ I acknowledge that I do not meet the above requirements and will pay the *Non-Catholic tuition rate*.

Parent(s) Name(s): _____

Address: _____

City/State/ZIP: _____

Phone: _____ Email: _____

Pastor or Delegate Name: _____

Signature: _____ Date: _____

Important Parish & School Subsidy Information

St. Joseph Catholic School is an integral part of the educational and formational mission of St. Joseph Parish. Catholic education is a shared responsibility of the parish community, entrusted with passing on the faith to the next generation. For this reason, tuition for active parishioners is significantly lower than the actual cost of educating each student.

The difference between the true cost of education and parishioner tuition is covered through a parish subsidy, funded primarily by offertory collections. As one of the parish's ministries, the school benefits from the generosity of the parish family alongside other essential parish ministries and organizations.

Parish Subsidy Eligibility
Active parishioners may be eligible for subsidized tuition by meeting specific participation and stewardship criteria. The reduced tuition rate is not automatic. Families requesting subsidy must submit a completed *Parish Subsidy Request Form*, which confirms parish involvement and documents the request.

Forms not submitted by the stated deadline will result in assessment of the non-participating tuition rate. All requests are reviewed by the Subsidy Review Committee.

Stewardship Expectations
Parishioners are called to practice stewardship of time, talent, and treasure, rooted in Scripture and Church tradition. Tithing encourages contributing 10% of gross income to the Church and charitable causes. The Diocese recommends the following distribution:

- 5% to the parish
- 2% to the Diocese
- 3% to other charitable causes

For families requesting subsidy, St. Joseph Parish uses a <u>minimum contribution of $900 per child per year</u> for registered parishioners. This amount is significantly lower than the Diocesan guideline of 5% for most families.

📌 Important Notes 📌

⚠️**Contributions and level of participation reviewed are from the previous calendar year: 2025**

⚠️ St. Joseph Parish recognizes that financial hardship or special circumstances may occur. Families who have not met the suggested minimum contribution may submit a written explanation with their subsidy request. Written explanations should be addressed to the Subsidy Review Committee and submitted to the parish office. All submissions are handled with strict confidentiality.

⚠️ Each parish establishes its own subsidy requirements. Families registered at a parish other than St. Joseph should contact their home parish for specific eligibility guidelines.

⚠️ <u>Only students enrolled in Kindergarten through 8th grade are eligible for parish subsidy.</u>
Contributions should be made through the weekly offertory envelope system or approved online offertory donations through PushPay.

Questions?
Please contact the St. Joseph Church Office for clarification before the deadline to ensure timely processing of your request.